



Cambridge Park Academy

Character - Preparation - Achievement

Quick Guide to School Attendance

Cambridge Park Academy is committed to improving the educational and developmental opportunities for all our students. Regular attendance in school improves attainment and allows students to reach their full potential and consequently improves their wellbeing. Every student at Cambridge Park Academy, in line with the Government's expectations, is expected to maintain an attendance level of 96% and above. It is the responsibility of everyone in our school community – parents, students, staff and trustees to ensure they achieve this. Therefore, we monitor and review the attendance of students constantly.

We appreciate that children are unwell from time to time and that there are exceptional circumstances for absences, but we ask you to think carefully about keeping your child out of school. There is a strong connection between attendance and achievement at school. Absence is proven to have a significant negative impact upon a child's education and wellbeing.

Attendance Team

Our Attendance Team support our students and families, they are here to help with any issues or concerns without judgment and work to remove any barriers that are affecting attendance. Please contact the office if you have any questions and a member of the attendance team will contact you.

Illness

If your child is unwell, please contact the academy before 9.00am to explain the reason for the absence. Telephone 01472 230110 or email attendance@cambridgepark.het.academy.

For the welfare of all our students we follow the Government guidance for infection control in school with regards to exclusions for certain common childhood conditions, the exclusions for the most common are listed below. Please contact the academy for advice on other conditions should the need arise.

Infection	Exclusion period	Comment
Diarrhoea and/or vomiting	Whilst symptomatic and 48 hours after the last symptom	
Respiratory infections	Children who are unwell and have a high temperature should stay at home.	Children who do not have a temperature and are well enough can return.
Covid 19	Children who test positive for Covid 19 should stay at home for 3 days after the day they took the test.	Children are no longer required to test for Covid 19 if presenting symptoms, however if they have a high temperature they should stay at

Contact us



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		home, until they no longer have a temperature and are well enough to return.
Chicken Pox	Five days from the onset of the rash and all lesions have crusted over.	

The following conditions have no exclusion period: -

- Athlete's foot
- Cold sores
- Conjunctivitis
- Hand foot and mouth
- Head lice
- Threadworms
- Warts and verruca

Medical appointments.

To ensure our students optimum health and wellbeing, it is important that students attend all medical appointments. To support this some clinics are held within school however, we understand that students may need to attend other appointments, and these cannot always be made outside of school hours.

If your child has a medical appointment, please: -

- Contact the Academy before the appointment date.
- Provide either a copy/ digital photograph of an appointment letter/ slip or a screen shot of a digital or text appointment.

Where practically possible, please ensure your child attends school either prior to or following the appointment.

Exceptional Leave of absence

If your child will be absent for any other reason, please contact the attendance team on 01472 230110 or email attendance@cambridgepark.het.academy, at least 14 days in advance to discuss an exceptional leave of absence.

For further information regarding attendance including support for improving attendance, please refer to our Attendance Policy or contact a member of our Attendance Team.

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